



MEETING MINUTES

Work session

204 E. Main St., Centerville, IN. 47330

March 6, 2018

7:00pm

Council Members

Jack Bodiker, Pres.
Gary Holbert, Vice-Pres.
Dan Wandersee
Karen Pipes
Mark A. Tucker

Opening meeting @ 7:00pm - Present: Bodiker, Holbert, Wandersee, Tucker
Absent: Pipes

Unfinished items:

- Timeclock update –Awaiting information from vendors. March 22nd - Clerk to view webinar on KeyTracks (Keystone). Will bring info to council in future meeting. Paychex another program looking into.
- Update on CYL –still in progress.
- Review job descriptions –Discussion on job descriptions – still in progress.
- Trash rate study update - Jeff Rowe/Umbaugh – Initial rate study done and have since added information on outsourcing trash as well as option to keep truck or go to new – one man truck. Discussion on information received. Council to take all information under advisement and have information by the April council meeting.
- Ordinance 2018-01 - in first reading. **Motion** by Holbert to suspend rules and regulations and move to third and final reading. Wandersee 2nd - Roll call – all ayes. No nays. Motion carried.
- Reach alert system. Also looking into one call system. Still in progress.
- Other

New items:

- **Kim Henry - concern on park - possible cleanup days this year? – Discussion on issues of park and playground. Give information to park board.
- Colonial Life – Heather Kasselmann – Information introduced to the council for Colonial Life and be able to introduce to town employees. Teledoc benefit discussed. Misc opportunities available through Colonial Life. Are there insurance needs above what health insurance offers. Council to take under advisement and get information back to Colonial Life.
- Plan Commission update - (Wabash Scientific Consulting) –Richard Tincher – waiting on petitions from landowners. Discussion on updates.
- Ordinance 2018-04 - Bond ordinance – Discussion of need of ordinance and what is included in the ordinance. **Motion** to entertain Ordinance 2018 – 04 and move to 1st reading by Wandersee. Tucker – 2nd – motion carried. **MOVE** to council meeting.
- CSO update - Jeff Lohmoeller – discussion on CSO project update. Background – reason for the CSO project – status of project. Information on IDEM and what permits mean.
- 410 W. School St. adjustment - \$42.98 for sewer – Wandersee abstains from any discussion/motion – conflict of interest. **Motion** by Tucker to accept adjustment of \$42.98 – Holbert 2nd – Wandersee abstain - motion carried.

- o 134 W. Main St. adjustment - \$364.61 for sewer – **Motion** by Holbert to accept adjustment of \$364.61 – Wandersee 2nd – motion carried.
- o Other
 - Resolution 2018-07 Signatory Auth Resolution - for CSO project & SRF loan papers – **Motion** by Wandersee to accept Res 2018-07. Holbert & Tucker – 2nd – motion carried.
 - Marilyn Buchholz for Veteran's Day parade – Discussion on Veteran's Day parade May 19th, 2018 at 6:00pm. Motion by Holbert to approve parade and route same as last year and put up banners – 2nd – Tucker – motion carried. Banners on poles up by May 1st if possible.
 - Ed Martin – Interlocal agreement for Gaar Jackson Rd project – Council to look at information forwarded and have decision ready by March 13th council meeting. **MOVE** to council meeting.
 - Bodiker – discussion on looking at part-time help. **Motion** by Holbert to move forward in hiring part-time help for trash – Wandersee – 2nd – motion carried. Bodiker and one other council member to do hiring process.
 - Gene Kates – Comcast wanting to put a buried service line in town. Reviewed project and found Comcast needs right away permits and they are needing right away from residents on who the lines will cross properties. Have let Comcast know that they needed to send a letter to the council to get approval. Then they can get approval and move forward after showing they have obtained approval of property owners and towns.
 - Gene Kates – Also had stormwater special meeting and stormwater board approved study to be done on Morton bridge and also received poplar street analysis back. Discussion on stormwater updates.
 - Discussion on new signs in town – question on permits.
 - Anthony Smith – utility information. Lots going on – Electric – maintainable on 20+ street lights and power outage in various areas. Water – have had some issues with the plant. Main plant down for a few days – had a sensor malfunction. There is an engineering problem in the plant – it needs to be updated so that we won't have these issues. B.Markley and S.Phenis are looking at options. Ran off east well for 4 days. Towers need work done on them. There is a list of must do – need to do, etc. Still don't know where the break is – if we even have one. Fixed a leak at Casey's – We need to get a licensed water plant operator. There is a leak at the rest area. That will be looked at in warmer weather. Wastewater – need another licensed plant operator. Trash – need to look at those with CDL's. Street – needs more cold mix. Discuss with Street liaison. Wastewater – needs are there as well. – Updates will continue.
 - Holbert – **Motion** to accept the facts on the job performance review on the Utility Manager – Wandersee – 2nd – motion carried. **Motion** to suspend and terminate Utility Manager – Wandersee 2nd – motion carried. Will pay all unpaid leave. **Motion** to advertise for Town Manager position. Wandersee – 2nd – motion carried. Tucker – asked on severance. Discussion on this. In the past – it has been given vacation, etc.
 - Bodiker – to send out job description on Town Manager to other council members, attorney and clerk. **MOVE** to council meeting to approve/discuss.

Meeting adjourned at 8:34pm

NOTE: Plan commission members will be in attendance at this work session.

ANNOUNCEMENTS:

Public Hearing - for Additional Appropriations - Tuesday, March 13th, 2018 @ 7pm

Next Council meeting - Tuesday, March 13th, 2018 @ directly after Public Hearing

Susan Dillman, Clerk-Treasurer

Jack Bodiker, Council President

In compliance with the Americans with Disabilities Act, reasonable accommodations for persons with a known disabling condition will be considered in accordance with State and Federal laws. Any person needing a reasonable accommodation should notify the town at (765) 855-5515.

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