

# MEETING MEMORANDUM

## STORMWATER SESSION

October 31, 2017

10:30am

G. Killen called mtg to order @10:41am

All board members present (Gary Killen, Jim Lafuze, Gary Holbert)

Visitors present

- **Apple Valley engineering** – Reason for meeting is discussion of stormwater grant form upgrades to town problem areas. Hines introduced Ryan Lefeld of ChoiceOne Engineering. Discussion of options with Apple Valley area. Will be getting information on short term fix for drainage issues. Would like ChoiceOne to update cost figures for entire Apple Valley project. Cost would be additional \$2,400 to include all areas. Total cost for refiguring all cost figures for Apple Valley project would be \$6,900. Discussion on value of whole project being reevaluated. Killen makes **motion** to have the engineering scope to include update all of Apple Valley Stormwater Study done in 2006 of \$6,900. Discussion made. Lafuze 2<sup>nd</sup> – motion carried.
- **Discussion on grant information for Stormwater**–Dates for OCRA information. Proposals due Dec. 1<sup>st</sup>, 2017, applications due – Friday, February 9<sup>th</sup>, 2018, awarding by Thursday, April 5<sup>th</sup>, 2018. Discussion on information that would be needed to get the application done. Discussion on procurement. Matching money discussion. **Motion** by Holbert to hire Kenna Consulting to be grant writer for this OCRA grant. Discussion. Kenna has an 8% fee of what is applied for. Plus \$3,000 for environmental and \$5,000 for labor standards. Lafuze 2<sup>nd</sup>–motion carried.

**Motion** by Killen to close meeting. Lafuze 2<sup>nd</sup> – motion carried. Meeting adjourned 11:42am