



MEETING MINUTES

Council Meeting

204 E. Main St., Centerville, IN. 47330

December 26, 2017

7:00pm

Council Members

Dan Wandersee, Pres.
Karen Pipes, Vice-Pres.
Jack Bodiker
Gary Holbert
Mark A. Tucker

Council Members present:

Dan Wandersee, Jack Bodiker, Gary Holbert, Mark Tucker, Karen Pipes

Council Members absent: none

Town Clerk-Treasurer - present

Town attorney – present

- Call to order – Meeting started at 7:01pm
- Attending – roll call

Old Business

1. **Resolution for PD carryover** – Motion to accept Resolution 2017-08 by Holbert. Bodiker 2nd – motion carried.
2. **Resolution for Small purchase policy** – moved to next council meeting.
3. **Ordinance for 2018 Salary Ordinance** – Ordinance 2017-06 Salary ordinance. Motion by Holbert to accept Ordinance 2017-06. Tucker – 2nd – motion carried.
4. **Update on Job descriptions** – Discussion on updates. Still compiling information. Moved to next council meeting.
5. **Update on CYL** – No update – still waiting on information from CYL – move to next council meeting.
6. **Other** – started job evaluation. Wandersee makes motion for one council member to gather rest of information on job evaluation and bring back to council – recommends Tucker to do this. Holbert 2nd – motion carried. Attorney recommends council looks into organizational chart to deal with issues regarding vesting council members. Motion by Pipes to assign administrative authority to each council member over their responsibilities regarding leaves. Holbert 2nd – motion carried.

New Business

1. **Other** – EIRPC requesting designee for the 2018 calendar year. Moved to January 9th council meeting.
2. Close

Department Reports

1. **Building Commissioner** – (Kates) ended year with 164 building permits issued. Casey's is open for business. Plan Commission mtg this Thursday @ 7pm. Working with town attorney to get right away's for purchase of land acquisition for stormwater grant. Preliminary engineering is done.
2. **Police Department** – (Buchholz) Nothing at this time.
3. **Fire Department** – (Spears) – Remind everyone about use of space heaters. Also a slow drip on water so that pipes don't freeze. Remember pets in the cold.
4. **Utility Manager** – (Hines) Thank you to council members for coming out today. Christmas trees will be picked up starting this week.
 - a. Street – Salt/sand mixture. 3 different tiers of 'salt brand'. Looking into getting more information on this.
 - b. Water –
 - c. Wastewater –
 - d. Electric –
 - e. Stormwater –

f. Trash – Holbert and Bodiker helped work with trash routes today. There will be some issues that will be taken care of. First Aid boxes in trucks, strobe light needs fixed. Some dumpsters are bad and customers need to take care of them. Notices will go out. Working on request of information to go out to customers. Discussion also on trash and working more to get to what should be happening per the trash ordinance.

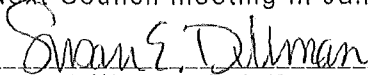
5. **Clerk-Treasurer** –Tracker information was updated for January billing – it will go down. Trash schedules will be in the January billing as well as information regarding the electric charges. Clerk to put public notice in paper for trash bids. Have opening of bids for February work session and discussion of bids in work session.
6. **Close** –Motion by Wandersee to close. Holbert– 2nd– motion passed. 7:43pm

ANNOUNCEMENTS:

Plan Commission meeting – Thursday, December 28th, 2017 @ 7pm

No work session January 2nd, 2018

Next Council meeting in January is January 9th, 2018 @ 7pm



Susan Dillman, Clerk-Treasurer



Dan Wandersee, Council President