

### MEETING MINUTES

Council Meeting 204 E. Main St., Centerville, IN. 47330 Tuesday, December 11, 2018

7:15pm

Council Members

Jack Bodiker, Pres. Gary Holbert, Vice-Pres. Dan Wandersee Mark A. Tucker James Bullen

#### Council Members present:

Jack Bodiker, Gary Holbert, Mark Tucker, James Bullen, Dan Wandersee

#### Council Members absent:

Town Clerk-Treasurer - present Town attorney -present

> Call to order - prayer given Meeting started at 7:08pm

Attending - roll call - all council members present

Approve Minutes- Motion by Holbert to approve 11/13/2018 council meeting minutes - Wandersee 2<sup>nd</sup> - motion carried. Motion by Tucker to approve 12/4/18 public hearing minutes - Holbert 2<sup>nd</sup> - motion carried. Motion by Holbert to approve 12/4/2018 work session minutes - Wandersee 2nd - motion carried. Approve Claims - Motion by Holbert to accept claims. Tucker - 2<sup>nd</sup> - motion carried.

- Town General Bodiker
- Street Tucker
- Water/Fire Holbert
- Wastewater/Stormwater Bullen
- Electric Wandersee
- Approve billing adjustments Motion by Wandersee to approve billing adjustments. Bullen2nd motion carried.

#### Old Business

- 1. CYL update Joe Jennings is new president. Presented council with financials. Bodiker will forward to rest of council and clerk. Discussion on status and things the CYL is trying to do to help bring down operational costs. Town attorney and council to review lease paperwork and bring to next council meeting for discussion.
- Trash ordinance discussion Discussion on rate ordinance adoption timetable and what needs to be done for ordinance. Council members to get changes to attorney and will present at next council meeting.

Salt building - moved to future meeting. Discussion will begin again in the Spring.

Ordinance 2018-15 - Voluntary annexation - Motion by Wandersee to read by title only and adopt Resolution 2018-12-Adopt fiscal plan and defined policies for annexation. Tucker - 2<sup>nd</sup> - motion carried. Motion by Tucker to move Ordinance 2018-15 to 2<sup>nd</sup> reading. Holbert 2<sup>nd</sup> - motion carried. Move to next council meeting.

Ordinance 2018-16 - Stormwater rate - in 2nd reading. Move to next council meeting.

- Phosphorus testing information Lohmoeller talked with Water Solutions and they will come in to do jar testing to do analysis and see how much chemical we will need. The cost for this will be free to the Town. Information to come in future meetings. Compliance schedule for phosphorus with IDEM will not start until March 2019 and will then have 36 months to comply. Discussion on wastewater information.

  2019 Salary ordinance discussion—Discussion on 2019 salary ordinance. Discussion on taking out Grant
- Corrected Admin line. Council asks attorney to look at removal of this grant admin line. Remove the line for this per council. Also look at difference between with/without CDL to be up to \$1. Town manager would like to see Utility Foreman with a range of \$13.50-\$19.00 on the salary ordinance. At this time the town manager does not feel that Utility Foreman would not need a CDL. Attorney to work on verbiage for longevity of Police department. Attorney is working with police chief on longevity and compensation, etc. to incorporate into tile 34 of Code of Ordinances. Also CDL/licenses information should be updated in the employee handbook. Council would like to have Town manger look at 5-10 year forecast for employees.

8. 2019 Fuel rates update-Town Manager still working on putting specs together. Move to January 8th council

- Resolution 2018-13 carryover of unused days-Discussion by attorney on this and reviewing the resolution. Attorney would suggest making this into an Ordinance instead of Resolution. **Motion** by Wandersee & Holbert to adopt Resolution 2018-13 carryover of unused days. Bullen 2<sup>nd</sup> – motion carried. Clerk to get Ordinance for this and bring to December 27<sup>th</sup> meeting.
- 10. Other-Holbert asked if water penalty is being taken care of. It is-information is on front of bill. Clerk is working on this and will notify council when done.

**New Business** 

Town Manager asking to get bids for truck. Looking at \$30k from MVH. **Motion** by Tucker to allow town manager to gather bids for truck. Holbert 2<sup>nd</sup> - motion carried. Town Manager looking to get another locate machine. Current one not working. Looking at 4,000 for used one. Motion by Holbert to authorize purchase of another locate machine. Bullen  $2^{nd}$  – motion carried. Town Manager requesting approval to accept and sign ChoiceOne construction engineering for \$4,500. Motion by Tucker to approve Choice One construction engineering services agreement for \$4,500 and have Town Manger sign paperwork. Holbert 2<sup>nd</sup> – motion carried. Sewer plant dumpster needs replaced. **Motion** by Wandersee to approve purchase of dumpster for sewer plant. Tucker 2<sup>nd</sup> - motion carried.

- Bodiker discussed his pleasure this year of serving as council president this year. Holbert says thank you for all you've done. Nominations for 2019 officers open. Holbert nominate Wandersee for president for 2019. Bullen - 2<sup>nd</sup> - 4 ayes, 1 opposed - motion carried. Wandersee nominate Holbert as Vice President for 2019. Bullen - 2<sup>nd</sup> - motion carried.
- 3. Close none

#### **Department Reports**

- 1. Building Commissioner (Kates) see report if given. Building started of new homes in Sunset View
- 2. Police Department (Buchholz) see report if given. Thank you to all who attended this year's Christmas dinner. Have a work room for police officers done now.
- 3. <u>Fire Department</u> (Spears) see report if given. Still working on getting stuff for trucks. Working on getting stuff ready for families for Christmas. Make sure to check your smoke detectors.
- 4. Town Manager- (Slick) see reports if given.
  - a. Street-see report if given.
  - b. Water see report- if given.
  - c. Wastewater/Trash see report if given.
  - d. Electric see report if given. **Motion** to approve the ISC Dedicated Services Maintenance and Material rates for 2019 with no change. Holbert 2<sup>nd</sup> motion carried.
  - e. Stormwater see report if given.
- 5. <u>Clerk-Treasurer</u> -nothing.
- 6. Other nothing from attorney. Bodiker open public comment no comments from public.
- 7. Close -Motion by Bullen to close 2<sup>nd</sup> by Tucker motion passed adjourned at 9:04pm.

### ANNOUNCEMENTS:

No Plan commission meeting in December 2018 Year end Council meeting - Thursday, December 27, 2018 @ 7:00pm Work session - There will be NO work session in January 2019 Council meeting - Tuesday, January 8, 2019 @ 7:00pm

Susan Dillman, Clerk-Treasurer

Jack Bodiker, Council President

In compliance with the Americans with Disabilities Act, reasonable accommodations for persons with a known disabling condition will be considered in accordance with State and Federal laws. Any person needing a reasonable accommodation should notify the town at (765) 855-5515.

### December 11th, 2018 Centerville Town Council Centerville Plan Commission

The following permits were issued during the month of November:

18-138	Nazarene Church 7155 US 40 Building Permit	\$100.00
18-139	Doug Gaddis 1015 East Main St. Roof Permit	\$50.00
18-140	Steve Miller 412 Columbia Electric Permit	\$50.00
18-141	Alex Dickman 405 East Walnut Electric Permit	\$50.00
18-142	Delores Hazzard 112 South Spruce St. Mechanical Permit	\$50.00
18-143	Yukari Nagayama 203 West Main St. Building Permit	\$50.00
18-144	Fireproof Equities 301 West South St. Electric Permit	\$100.00
18-145	First Baptist Church 106 Mattie Harris Road Fence Permit	\$NC
18-146	Richard Grau 129 West Main St. Electric Permit	\$50.00
18-147	NLTC 6369 East Dublin Road Pike Electric Permit	\$100.00
2 Building Pa	ermits	\$150.00
1 Roof Perm	it	\$50.00
	rmits	
	l Permit	
	Permits	
Total 11 Pern	nits	\$602.00



### CENTERVILLE POLICE DEPARTMENT

204 East Main Street CENTERVILLE, INDIANA 47330 Telephone (765) 855-5222

### **Police Report - November 2018**

Criminal Investigations:		<u>Arrests:</u>	
Fraud	<b>1</b> .	Possession of Methamphetamine	1
Battery	1	Possession of Paraphernalia	1
·		Possession of a Syringe	2
		Criminal Conversion	3
		Driving While License Suspended	1
		Leaving the Scene of an Accident	1
Incident Reports	4	Possession of Marijuana	1
Total Accidents Investigated	4	Maintaining a Common Nuisance	1
Total Vehicle Stops	64	Possession of a Controlled Substance	1
Total State Tickets Issued	9	Operating While Intoxicated	1
Total Warning Tickets Issued	1	Public Intoxication	1
Total Calls	238	Warrant Arrests	4
Total Mileage	5,220	Delinquency; Possession of a Knife on	
_		School Property	1

William E. Buchholz

**Chief of Police** 

# Centerville Fire / Rescue

P.O. Box 125 Centerville IN. 47330

**TOWN RUNS** 

Telephone # (765) 855-3889

Month:NOVEMBER.2018	Ru				<u>Damage</u>	
	<u>Month</u>	<u>Prior</u>	Ytd	<u>Month</u>	<u>Prior</u>	Ytd
Туре						
(1) Residential	0		0			\$0.00
(2) Commercial	0		0			\$0.00
(3) Out Building	0		0			\$0.00
(4) Brush/Grass/Trash	1		1			\$0.00
(5) Car Fire	0		0			\$0.00
(6) Commercial Vehicle Fire	0		0			\$0.00
(7) Farm Equipment Fire	0		0			\$0.00
(8) Other Vehicle Fire	0		0			\$0.00
(9) Accident / Unstable Vehicle	1		1			
(10) Accident / Inj Or Entrap.	1		1			
(11) Medical Emergency	21		21			
(12) Chemical Spill Or Leak	0		0			
(13) Weather Emergency	2		2			
(14) Bomb Threat	0		0			
(15) False Alarm	1		1			
(16) Accidental Alarm Trip	0		0			
(17) Mistaken Identity	0		0			
(18) Investigation	2		2			
(19) CO Investigation	0		0			
(20) Other	1		1			
Mutual Aid Given	4		4			
Mutual Aid Received	0		0			
Totals	34		34	\$ -	\$0.00	\$0.00

# Centerville Fire / Rescue

P.O. Box 125 Centerville IN. 47330

**TOWNSHIP RUNS** 

Telephone # (765) 855-3889

Month:NOVEMBER 2018	<u>Ru</u> <u>Month</u>	ns <u>Prior</u>	<u>Ytd</u>	<u>Month</u>	<u>Damage</u> <u>Prior</u>	<u>Ytd</u>
Туре						
(1) Residential	0		0			\$0.00
(2) Commercial	0		0			\$0.00
(3) Out Building	1		1			\$0.00
(4) Brush/Grass/Trash	0		0			\$0.00
(5) Car Fire	0		0			\$0.00
(6) Commercial Vehicle Fire	0		0			\$0.00
(7) Farm Equipment Fire	0		0			\$0.00
(8) Other Vehicle Fire	1		1	\$1,000.00		\$1,000.00
(9) Accident / Unstable Vehicle	0		0			
(10) Accident / Inj Or Entrap.	1		1			
(11) Medical Emergency	8		8			
(12) Chemical Spill Or Leak	0		0			
(13) Weather Emergency	0		0			
(14) Bomb Threat	0		0			
(15) False Alarm	1		1			
(16) Accidental Alarm Trip	0		0			
(17) Mistaken Identity	1		1			
(18) Investigation	1		1			
(19) CO Investigation	0		0			
(20) Other	0		0		\$ -	\$ -
Mutual Aid Given						
Mutual Aid Received	2					
Totals	14		14	\$ 1,000.00	\$0.00	\$1,000.00

# **Incident Information**

NOV	2018		
<u>ID#</u>	DATE	LOCATION	OWNER
211001		Centerville Rd. & Ruby Rd.	Troxal, Chrisitan
211002	2-Nov	4180 Test Rd.	Brooks, Julie
111003	3-Nov	109 E. School St.	Fisher, Greg
118004		208 N. Fourth St.	
210005		Airport Rd. & US 40	Cromwell, Daniel
115006	6-Nov	412 S. Morton Ave.	
208007	7-Nov	7662 Three Witts Rd.	
218008	7-Nov	4088 Westwood Dr.	Jenkins, Jeff
211009	7-Nov	145 WB I-70	
111010	8-Nov	4705 W. National Rd.	
211011	9-Nov	4705 W. National Rd.	
111012	10-Nov	408 Beech Ave.	
111013	11-Nov	213 W. Water St.	Smith, Hope
111014	11-Nov	708 Beech Ave.	Howe, Tabatha
203015	11-Nov	3081 Sowers Rd.	Charlton, Jeanne
218016	12-Nov	NW C St. & Wood Dr.	
111017	14-Nov	705 E. Main St. #103	Smith, Brenda
111018	14-Nov	408 Beech Ave.	Dunn, Robert
104019	14-Nov	401 E. Walnut	Unknown
211020	14-Nov	4249 Royal Oak Dr.	Reynolds, Carol
111021	15-Nov	408 Beech Ave.	Dunn, Robert
120022	15-Nov	109 E. School St.	Fisher, Greg
113023	15-Nov	Main St. & Morton Ave.	Town of Centerville
113024	15-Nov	609 W. Main St.	Unknown
110025	15-Nov	704 E. Main St.	Carter, Justin
111026	16-Nov	705 E. Main St. #14	
109027	16-Nov	McMinn Rd. & College Corner	Ferguson, Joshua
111028	17-Nov	507 Willow Grove Rd.	Sparks, Araya
217029	19-Nov	3841 Wolke Dr.	Hobson, Lyndsey
211030	19-Nov	9058 College Corner Rd.	Deitwiler, Carol
111031	19-Nov	1010 Kellam Rd.	Anzuldna, Baleriana
111032	19-Nov	507 Willow Grove Rd.	Unknown
320033	19-Nov	S. 5th St & A St.	Richmond Fire Dept.
111034	20-Nov	312 W. Sycamore St.	Unknown
111035	22-Nov	410 E. Main St.	
301036	23-Nov	5264 Smyrna Rd.	Richmond Fire Dept.
111037	23-Nov	1312 Rice Rd.	
111038	24-Nov	202 S. Ash St.	Kurts, Lori
111039	25-Nov	705 E. Main St. #8B	Poore, Zachary
211040	25-Nov	3204 NW B St.	Robbins, Robert
118041	25-Nov	310 Mulberry Blvd.	Kilgus, Tyler
111042	25-Nov	408 Beech Ave.	Dunn, Robert
111043	26-Nov	304 N. Spruce St.	Lewis, Brian
301044	26-Nov	8042 Tice Rd.	Abington Fire Dept.
301045	28-Nov	6468 Flatley Rd.	Webster Fire Dept.
211046	29-Nov	3107 US 40 W	McCoy, Jacklyn
111047	29-Nov	602 N. Morton Ave. C9	
111048	29-Nov	513 W. Sycamore St.	

## **HOUR REPORT**

**Reg Firefighters** 

Reserve Firefighters

NOVEMBER. 2018 P.O. Box 125 Centerville IN. 47330

Man Hours		Reg Firefighters				Res Firefighters	
Fire Runs	<u>Month</u>	Prior Month	YTD	<u>Month</u>	Prior Month	YTD	
1) At Fires	174		174	1.4		1.4	
2) At Station Stand By	107.3		107.3	0.6		0.6	
3) Readiness	13.6		13.6				
Total Call Hours	294.9		294.9	2		2	
Non Fire Duties							
1) Administration	12		12			0	
2) Clean-up	1		1	7.5		7.5	
3) Monitors	1		1			0	
4) Trucks & Equipment	35.5		35.5			0	
5) Records	7.5		7.5			0	
6) Meetings	33		33			0	
8) Regular Meeting	32.5		32.5			0	
9) Staff Meeting	26.5		26.5			0	
10) Training	144.75		144.75			0	
11) Other	34.5		34.5			0	
12) Work Details	99		99			0	
13) Maintenance	10		10			0	
FIRE PREVENTION							
1)Fire Prevention	10		10			0	
Community Service							
1) Community Service	110.5		110.5			0	
Total Non Call Hours	557.75		557.75	7.5		7.5	
Total Man Hours	852.65		1147.55	9.5		9.5	
			70				
Total Aux. Hours	70		70				
Cadet Hours	152.91		152.91				

# **Status Report**

P.O. Box 125 Centerville IN. 47330 NOVEMBER.2018

Water Usage	<u>Month</u>	Prior Totals	<u>YTD</u>
1) Fire Station	750		750
2) Inside Station	25		25
3) Town Hydrant	13800		13800
4) Township Hydrant			0
5) Other	7200		7200
Total Water Used	21775		21775
Apparatus Responses			
Unit #			
1) Engine 11	3		3
2) Engine 12	10		10
3) Tanker 13	6		6
4) Grass 14	4		4
5) Squad 15	28		28
6) Rescue 16	9		9
7) Squad 18	1		. 1
8) Command 19	21		21
9) Pov	2		2
FF/Injuries	<u>0</u>		0
Area Breakdown			
1) Centerville	30		30
2) Center Township	14		14
3) Mutual Aid Given	4	•	4
4)Mutual Aid Received	2		2
<u>Total Runs</u>	48		48
Total Damage	\$1,000.00		\$ 1,000.00

Submitted By:

Tammy Smith Secretary

### **TOWN MANAGER November 2018 COUNCIL REPORT**

### Street:

2018 paving project completed. (Milled and Paved Spruce from US40 to School, West Plum from Morton to Spruce, and all opened cutouts.

Leaf pick ongoing

Pot holes patch throw out town as time allows.

Two snow events, salted streets.

Street Sign replacement.

#### WATER:

Equipment maintenance.

Fixing water leaks and addressing problems as reported.

Fire Hydrant in for Rest Area awaiting Culy scheduling.

### **WASTEWATER/Storm water:**

Equipment maintenance.

Talks continue on phosphorus and SCADA updates.

### **ELECTRIC:**

Brush crew clearing electric right a ways have left town.

11/15/18 Experienced wide spread power outages do to tree limb on lines, do to ice.

5 Power outages blown fuses

Replacing street lights.

Hired Three full time employees. At this time have one part time position opened, continuing interviews to fill position.

### 2018 Electric and Water Usage

	Electric	Water
	Kilowatts Used	Gallons Used
JANUARY	3,064,057	4,173,802
FEBRUARY	2,303,738	4,392,639
MARCH	1,994,352	4,005,877
APRIL	1,996,564	4,287,307
MAY	1,576,866	4,447,877
JUNE	2,042,540	4,774,084
JULY	2,178,338	4,335,621
AUGUST	2,104,718	4,297,818
SEPTEMBER	1,977,445	4,260,490
OCTOBER	1,597,523	4,108,908
NOVEMBER	1,902,638	4,070,080
DECEMBER		