



MEETING MINUTES

Council Meeting

204 E. Main St., Centerville, IN. 47330

Tuesday, April 9, 2019

7:00pm

Council Members

Dan Wandersee, Pres.
Gary Holbert, Vice-Pres.
Jack Bodiker
Mark A. Tucker
James Bullen

Council Members present:

Dan Wandersee, Gary Holbert, Jack Bodiker, Mark Tucker, James Bullen

Council Members absent: none

Town Clerk-Treasurer - present

Town attorney - present

- Call to order – prayer given
Meeting started at 7:04pm
- Attending – roll call – all council members present
- Approve Minutes– **Motion** by Wandersee to accept 3/12/2019 council minutes. Bullen – 2nd motion carried.
Motion by Wandersee to accept 4/2/2019 work session memorandum – Tucker 2nd – motion carried.
- Approve Claims – **Motion** by Holbert to accept claims. Bodiker - 2nd – motion carried.
 - Town General/Police - Wandersee
 - Street - Bullen
 - Water/Fire – Bodiker
 - Wastewater/Stormwater - Holbert
 - Electric - Tucker
- Approve billing adjustments – **Motion** by Tucker to approve billing adjustments. Holbert 2nd - motion carried.

Town General

Old Business

1. CYL update – C. Larson updated council on CYL updates and information. Discussion on improvements, etc. at the CYL. First event is April 27th. Fireworks are going to happen the 13th of July.
2. Other

New Business

1. Building Commissioner report – report given. Discussion on caboose information. NLBC working on agreement with town. Discussion on various items. Wayne County BZA meeting re: variance request for rehab treatment center on Stevens Rd. Meeting will be April 11, 2019 @ 6:00pm in the Wayne County commissioners chambers.
2. Police Department report – report given. Police Dept will have a facebook page. Discussion on speed limit on east side of town. Commending Officer Wright on his help in the recent drug bust. Rec'd donation from Christmas in Centerville. Thank you. Applications are being taken at this time for a position on the police department.
3. Town Manager report – report given. Discussion on utility foreman. **Motion** by Holbert to accept the job description for Utility Foreman position. Tucker 2nd – discussion. Discussion on position and why now advertising for position, etc. 4 ayes – 1 nay – motion carried. **Motion** by Holbert to advertise for Utility Foreman. Bodiker 2nd – 4 ayes – 1 nay. Motion carried. Discussion on other items in progress.
4. Close

Street

Old Business

1. Salt building - moved to future meeting
2. Other

New Business

1. Town Manager report – report given. Discussion on items in progress. Discussion on signs and need to change out old and fading signs. Hot mix will be available soon.
2. Close

Water/Fire

Old Business

1. Discussion on revamping of water system. **Motion** by Bodiker to approve Resolution 2019-04 Signatory Authorization for Applicant. Tucker 2nd – motion carried.
2. Other

New Business

1. Fire Department report – report given. Training done with fire dept. 2 firefighters added to the volunteer fire department are Missy Mantooh and Jordan Jones.
2. Town Manager report – report given.
3. Close

Wastewater/Stormwater

Old Business

1. Rate Study/Trash Ordinance - Move to work session.

2. Other

New Business

1. Town Manager report – report given. Discussion on progress of current projects.
2. Close

Electric

Old Business

1. Reminder for the public hearing on solar park at the Centerville High School cafeteria on April 18th, 2019 @ 7:00pm.
2. Other

New Business

1. Town Manager report – report given.
2. Close

Clerk Reports

1. Clerk-Treasurer - Old outstanding warrants information for council.
2. May 18th @ 6pm is the Veteran’s parade in Centerville.
3. Close–Motionby Wandersee to close meeting – Holbert &Tucker – 2nd – motion carried. Meeting adjourned at 8:02pm.

ANNOUNCEMENTS:

Stormwater board meeting - Tuesday, April 16th, 2019 @ 5:00pm
 Public hearing @ Centerville High School cafeteria re: solar park - Thursday, April 18th, 2019 @ 7:00pm
 Public hearing for Water Grant - Thursday, April 25, 2019 @ 6:00pm
 Plan Commission meeting – Thursday, April 25, 2019 @ 7:00pm
 Next work session - Tuesday, May 7th, 2019 @ 7:00pm
 Next Council meeting - Tuesday, May 14th, 2019 @ 7:00pm

 Susan Dillman, Clerk-Treasurer

 Dan Wandersee, Council President

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 In compliance with the Americans with Disabilities Act, reasonable accommodations for persons with a known disabling condition will be considered in accordance with State and Federal laws. Any person needing a reasonable accommodation should notify the town at (765) 855-5515.

April 9th, 2019  
Centerville Town Council  
Centerville Plan Commission

The following permits were issued during the month of March:

|                               |                                                                    |          |
|-------------------------------|--------------------------------------------------------------------|----------|
| 19-16                         | Scott Hoppe<br>106 West Plum St.<br>Building Permit                | \$50.00  |
| 19-17                         | Jason Berry<br>502 South McMinn Rd.<br>Mechanical Permit           | \$50.00  |
| 19-18                         | Tom Rains<br>202 East Walnut St.<br>Roof Permit                    | \$50.00  |
| 19-19                         | Amanda Andrews<br>214 East South St.<br>Roof Permit                | \$50.00  |
| 19-20                         | Danny Clay<br>419 North Morton Ave.<br>Building Permit             | \$50.00  |
| 19-21                         | Travis Corder<br>402 Deerfield Way<br>Roof Permit                  | \$50.00  |
| 19-22                         | Steven Click<br>603 Mulberry Blvd.<br>Building Permit              | \$50.00  |
| 19-23                         | Charles Shoulders<br>1338 West Grove Rd.<br>Lot Improvement Permit | \$100.00 |
| 19-24                         | James Burkhart<br>801 Mattie Harris Rd.<br>Mechanical Permit       | \$50.00  |
| 19-25                         | Michael Bowling<br>303 Mattie Harris Rd.<br>Electric Permit        | \$50.00  |
| 19-26                         | Michael Bowling<br>303 Mattie Harris Rd.<br>Pool Permit            | \$100.00 |
| 19-27                         | Brian French<br>6820 US 40 West<br>Electric Permit                 | \$100.00 |
| 19-28                         | Cathy Stevenson<br>5975 Gates Road<br>Building Permit              | \$150.00 |
| 4 Building Permits.....       |                                                                    | \$300.00 |
| 3 Roof Permits.....           |                                                                    | \$150.00 |
| 1 Lot Improvement Permit..... |                                                                    | \$100.00 |
| 2 Mechanical Permits.....     |                                                                    | \$100.00 |
| 2 Electric Permits.....       |                                                                    | \$150.00 |
| 1 Pool Permit.....            |                                                                    | \$100.00 |
| 1 Tree Trim Permit.....       |                                                                    | \$1.00   |

**Total 14 Permits.....901.00**



# CENTERVILLE POLICE DEPARTMENT

204 East Main Street  
CENTERVILLE, INDIANA 47330  
Telephone (765) 855-5222

WILLIAM E. BUCHHOLZ  
Chief of Police

## Police Report - March 2019

### Criminal Investigations:

|                      |   |
|----------------------|---|
| Theft                | 2 |
| Fraud                | 1 |
| Battery              | 1 |
| Assisting a Criminal | 1 |

### Arrests:

|                                 |   |
|---------------------------------|---|
| Driving While License Suspended | 2 |
| Possession of Methamphetamine   | 1 |
| Criminal Conversion             | 1 |
| Theft                           | 1 |
| Possession of a Legend Drug     | 1 |
| Disorderly Conduct              | 1 |
| Warrant Arrests                 | 1 |

|                              |       |
|------------------------------|-------|
| Total Accidents Investigated | 6     |
| Total Vehicle Stops          | 41    |
| Total State Tickets Issued   | 4     |
| Total Calls                  | 211   |
| Total Mileage                | 4,457 |

A handwritten signature in cursive script, appearing to read "William E. Buchholz".

William E. Buchholz  
Chief of Police

## **TOWN MANAGER APRIL 2019 COUNCIL REPORT**

### **General:**

3/15/2019 signed agreement with Richmond Complete for roof on city building.

### **Street:**

Potholes patch throw out town as time allows.

Started Sweeping Streets 03/29/2019. (sweeper is down)

I will be attending pipe line training in Noblesville. 04/03/2019.

Street Sign replacement.

### **WATER:**

3/14 Shawn pasted Water Distribution Class DSL test

3/26/2019 Water Main Brake (boil advisory McMinn Road.)

Equipment maintenance .

### **WASTEWATER/Storm water:**

4/5/19 Plugged Sewer line N Morton

Equipment maintenance .

4/2/19 Jetting started.

3/26/2019 Trees on ground on Hick's property.

### **ELECTRIC:**

April 11,2019 Anthony and Bruce will be attending IMEA 200A underground workshop.

April 18, 2019 I will be attending IMPA Boost Camp in Carmel.

Replacing street lights.

March 2019 electric dept

Treated roads approx 4 ton of salt

Power shut off 405 e plum r/o 42553

Cut tree out of power line/right of way at mattie harris and 40

Turn on power at 405 e plum st r/o 42553

Hook up permanent power at 102 sunset and disconnect temp service 3/4/2019

Hook up permanent power and disconnect temp at 807 apple valley dr 3/4/2019

Locate 624 e main

Electric readout at 108 south morton r/o 23164

Readout water at 108 south morton r/o 01130

Locate main and mcminn for the sewer project.

Locate the town garage for the sewer project

Checked out 516 e main for power problems. Found a problem with trees in the power line. Work set for Thursday to clear trees and replace wire from pole to house knob.

Removed 2 poles that was left on the ground on walnut qt

Attended imea safety class

Emergency locate 200 blk of north morton

Assist on water main break 200 blk north morton

Hook up prem power at 101 sunset

Hook up perm power on cottonwood ln

Replace old and install drop ceiling at the fire station #1

Remove old light fixtures in ceiling and replace with new LED fixtures at fire station #1

Checked for limb on power line at 502 w main... found limb on phone/cable line

Checked on power line through a tree. Found a big limb on the line. Yard is too soft to work on at this time.

Locate 504 mcminn rd

Locate 213 w water

Locate 150' south of 401 n 1<sup>st</sup>

Locate 411 e water st

Read out elec 605 mulberry 82056

Install new led street light at grave yard

Emergency call in 1623 south Centerville rd. tree down across the road and primary electric lines down. Pole broke. Helped impa set new pole and fix problems.

Locate 4741 w nat rd

Locate 300 s morton

Locate apple valley dr

Locate cotton wood ln

Locate 905 mcminn rd

Read out water 525 e main 00179446

Read out elec 525 e main 1351

Mis work around garage and town buildings

Emergency underground powerline repair with impa at sunset. Contractor was digging with no locate called in and hit a line.

Helped impa through out the month on power work mattie harris and 40

Located the entire addition of sunset for fiber-optic project, took 3 days to complete

Washed f250 truck

Attended PASER road grading class in ft wayne

Delivered 200' of service entrance wire for cyl project

Received 1000' UD wire, placed on wire rack

Install pad mount transformer with impa in sunset

Hooked up all houses being built in sunset

Water dept daily report march 2019

Daily water test

Backwashed Filters

Collected and loaded water dept. 150# Chlorine tanks Hauled to sewer plant for pickup

Assisted sewer plant with loading all chlorine cyl.

Paperwork and fileing at water plant

Readout 600 North Morton

Locate 624 East Main street

Weekend water test Sat. and Sun.

Daily water test

Paperwork and fileing at water plant

Cleaning at water plant

Readout 414 Cross Place

Daily water test

State water test 1100 East Main st.

Computer work at the plant

Locate Sunet addition

Assited Electric Dept .

IMEA meeting 2:30 to 3:30

Daily water test

Paperwork at the plant

Locate 200 North Morton

Water Main break 200 block North Morton assisted Crossroads crew ordered replacement band



Daily water test

Assisted Elec Dept with setup and cutting wire for job 100 Blk North 4<sup>th</sup> st.

Cleaned and swept Elec bay west arage at the PD

Assisted Elec Dept with moveing electric and hanging new wire spools

Worked with Brian Markley on PH problem at the water plant (test chem problem)

Ran supplies to job site on North 4<sup>th</sup> st.

Met with contractor at Sunset project to discuss Electric Hookups

Daily water test

Worked around water plant / paperwork cleaning

Locate 411 east water

Locate 213 west water

Locate McMinn and west main x 3

Locate 816 McMinn

Locate N 1<sup>st</sup> and E North street

Community relations

Daily Water test Sat

Daily Water test Sun

Daily water test

Backwashed Filters

State water test

Assisted with 2 Electric hookups Lot # 50 and Lot # 2 Sunset addition

Assisted Elec. Dept. with work at Fire station

Daily water test

Worked on Backwash system changed 2 outlets still no power

Distribution Chlorine level at the rest area

Paperwork at plant for Dist Test

Assisted Elec Dept.

Daily water test

Looked for old water surveys for Kevin Can not locate not in the plant

Worked on fileing paperwork

Locate 502 McMinn road

Locate 108 West Walnut street

Locate 411 East Water street

Locate 504 West School street

Daily water test

Went and tested for my DSL license Ivy Tech

Worked around water plant Paperwork

Daily water test

Reviewed and went over sanitary survey to see what other deficiencies I need

To address

Worked on back wash panel

Locate sunset

Locate cottonwood

Locate McMinn

Locate school st.

To tech electronics to pick up radio and battery

Sat water test

Sunday water test

Daily water test

State water test

Went to Sunset addition with Gene look t curb stops contractors damaged

Ordered 12 new Curb stop boxes Gene will have contractors replace damaged Boxes

Locate 624 East Main street X 2

Locate 816 N McMinn rd.

Locate 800 Cottonwood Ln.

Locate 301 N 1<sup>st</sup> st.

Locate 811 Apple Valley Dr.

Daily Water test

Locate Cottonwood Ln Sunset Blvd

Locate Sunset Ave and N Morton Ave

Locate Sunset Ave and N McMinn rd

Locate Cherryhill Dr and Sunset Ave

Locate Applevalley Dr and Sunset Ave

Locate 506 Sunset Ave

Locate Sunset Ave and Cottonwood Ln Lots 504 506 and 503

Locate Cottonwood Ln and Sunset Ave Lots 802 806 808 809 and 807

Changed meter to radio read 206 N 3<sup>rd</sup> st.

Changed meter to radio read 203 N 3<sup>rd</sup> st.

Chaned meter to radio read 204 N 3<sup>rd</sup> st.

Daily water test

Paperwork at water plant

5 water book rereads

Locate 304 south McMinn

Locate McMinn and water streets

Locate Sunset Ave and McMinn rd. X 2

Dailoy water test

Assisted sewer dept with cleaning contact tank

Visited Warm Glow factory Cked water sytem for backflow valves non found

Visited all water buildings all looks good

Readout 214 E Walnut

Readout 704 East Main st.

Readout 09 Maple st.

Readout 408 N Columbia st.

Readout 309 N Morton Ave.

Readout 508 N 1<sup>st</sup> st.

Readout 401 N Morton Ave.

Readout 413 N Morton Ave.

Readout 908 N McMinn rd

Readout 816 N McMinn rd.

Locate 504 and 506 N 1<sup>st</sup> st.

Daily water test Sat.

Daily water test Sun.

Daily water test

Fileing and paperwork at plant

Reviewed Emergency response plan Needs updated Working on it !!

Locates Sunset Blvd from Morton to McMinn rd.

Daily water test

Assisted construction crew for new sewer main at McMinn and US 40 Cking main to see if its dead?

Assisted construction crew McMinn and US 40 struck and broke a 4inch water main 4inch not where water locate map indicates Materials used 1 20 foot section ductile iron water main 1 Hymax repair clamp 1 restraint collar- gasket and bolt set

Delivered Boil Advisorys for area of McMinn and US 40

Met with IDEM Flouride inspector

Water call in after hours Low Tank level west tower and East pump running

Daily water test

State water test Warm Glo Candles Store Looked at there water system talked to employee about getting there backflow valve tested and a copy sent to me.

Water sample to Muncie for main break and boil advisory.

Worked on locate at Sunset.

Daily water test

Checked on water comeing from sidewalk 615 East main st.

Pumped out a fibre optics pit at Mattie Harris and U.S. 40 for IMPA

2<sup>nd</sup> water test to Muncie for boil advisory

Water call in West tank water level Filling new WW 500000 Gal tank

Daily water test

Cleaned and organized water truck

Locate 411 east water st.

Readout water and electric 301 Windingbrook

Site checked all water buildins

Distribution chlorine check I 70 rest area .35/.39

Paperwork at the water plant

Sat water test

Sun water test

## 2019 Electric and Water Usage

|           | Electric<br>Kilowatts Used | Water<br>Gallons Used |
|-----------|----------------------------|-----------------------|
| JANUARY   | 2,650,722                  | 4,860,148             |
| FEBRUARY  | 2,511,381                  | 4,629,800             |
| MARCH     | 2,106,930                  | 4,257,973             |
| APRIL     |                            |                       |
| MAY       |                            |                       |
| JUNE      |                            |                       |
| JULY      |                            |                       |
| AUGUST    |                            |                       |
| SEPTEMBER |                            |                       |
| OCTOBER   |                            |                       |
| NOVEMBER  |                            |                       |
| DECEMBER  |                            |                       |